



Birthday Party Planner

Requested Date of Party: _____ Date of Request: _____

Time of Party

Check one of the following:

_____ 10:00-12:00

_____ 12:30-2:30

- 10:00 - 11:00 Museum Exploration
- 10:45 - 11:00 Party Setup in Party Room
- 11:00 - 12:00 Party and Cleanup*

- 1:30 - 2:30 Museum Exploration
- 2:15 - 2:30 Party Setup in Party Room
- 2:30 - 3:30 Party and Cleanup*

**If you would like CMSC staff to take care of Cleanup after your party, there is a \$10 service fee*

1/2 Day Rental **\$400.00** 9:00am -12:00pm or 12:00pm - 3:00pm

All Day Rental **\$700.00** 9:00am-3:00pm

Half Day or All Day Rentals must be booked at least one month in advance.

Please note that you have use of the birthday room for ONE hour.

Birthday Child's Name: _____ Child will turn: _____

Parent/Guardian responsible for payment: _____ Relation to the Child: _____

Address: _____ Phone: (h) _____ (w) _____

City: _____ State: _____ Zip: _____

Email: _____

A \$75.00 deposit is required at the time of booking in order to hold your birthday party date. All deposits are NON-REFUNDABLE. All Add-On Options need to be paid in full at least one week prior to your party. Deposits can be made by phone via credit card. If balance is not paid at least one week prior to party date, orders for food will not be processed! All payments for food are NON-REFUNDABLE! NO EXCEPTIONS!

-FOR OFFICE USE ONLY-

Staff Member Booking Party: _____ Date of Booking _____

Contact Bi-Lo Grocery Store at 38th Ave, N. @ 626-7400 ask for Bakery/Deli (Automated phone, press "6")

Date BiLo contacted: _____ Person contacting BiLo: _____

Name of BiLo Contact: _____

Food to be delivered on _____ (date) at _____ (time).